

How to Apply–International Students

Note: Students are enrolled in a Bradford College course, delivered by Kaplan Business School.

1. Download and complete the [Online Application Form](#).
2. Send the application form with certified copies of your school results, English proficiency documents, passport details and birth certificate to Bradford College (KBS).

Send to

Bradford College (Kaplan Business School)

Melbourne Campus
PO Box 34
Parkville VIC 3052
Australia

Sydney Campus
517-521 Elizabeth Street
Surry Hills NSW 2010
Australia

Adelaide Campus
Level 8, 195 North Terrace
Adelaide SA 5000
Australia

Email: enquiries@kbs.edu.au

Or through your local representative

3. Bradford College (KBS) will notify you after receiving your application whether you have been accepted or not. If you are accepted you will receive a Letter of Offer.
4. Once you have received your Letter of Offer you can then finalise your enrolment decision.
5. To proceed with your enrolment, payment of fees as specified in the Letter of Offer can be made directly to Bradford College (KBS).
6. You will then receive an electronic Confirmation of Enrolment (eCOE).
7. You can then proceed to apply for a student visa to come to Australia. [Download Student Visa Information](#)
8. Obtaining a visa: procedures and requirements vary depending on your particular circumstances but Bradford College (KBS) will provide help with the student visa application process.